

# CAMP EAGLE



**SUMMER DAY CAMP**  
by Families of Faith Christian Academy

**PARENT HANDBOOK**

# CAMP EAGLE

Families of Faith Christian Academy



## **REGISTRATION / FEES**

Please complete registration on Family ID. Additionally, an emergency card needs to be turned in for each child attending camp before the child's first day. Registration fees are due before the first day of camp attended.

There is a Google form to fill out to state the days your child will attend for the next week including before and after care times. If we do NOT have this form by 3:00 PM on the Friday before the following week, your student may be turned away. **We staff only for those campers we know are coming!**

We are a non-profit organization. Our desire is to keep the cost of camp down and to provide you and your children with the best experience possible; therefore, the weekly fee is due by the Friday before each week of camp your child attends. Please give your payment to the day camp director or office. **Any refusal or neglect to pay the day camp fees will be reason for possible exemption from the program until fees are paid.**

## **RETURNED CHECKS**

If we receive a returned check from your bank, there is a fee of \$30.00. We will contact you and you will be responsible for paying that additional fee.

## **CANCELLATIONS/ REFUNDS**

If you signed your child up for camp, but something comes up and your child is not able to come to camp, **you will still be responsible for that day's or week's fees.** At times, we may be able to refund you part of the amount for the day/week at your request or allow you to switch days. (This will depend upon staff hired, tickets, arts and crafts supplies, etc. purchased before the cancellation.) We do not refund days that your child is sent home for misbehavior.

## **CAMP HOURS**

Day camp begins at 8:30 AM. Arrival begins at 8:15 and dismissal begins at 3:00 PM.

Before and after camp program 7:00-8:15 AM and 3:15-5:30 PM

## **ARRIVAL AND DISMISSAL**

When you arrive at Camp Eagle, you will drive to the side entrance doors (by the baseball fields). A camp worker will be there to meet you and receive your child for the day. Dismissal will work the same way and in the same place. Pull to the side doors and a camp worker will send your child out with their things. You do not need to exit your car for arrival/dismissal.

## **BEFORE AND AFTER CARE**

When you arrive at Camp Eagle in the morning, you will drive to the side entrance doors (by the baseball fields). You will bring your child(ren) in the door labeled (before care entrance) and sign them in each morning. At the end of the day, after care will be in room 314. You will pull to the back of the building and enter the door labeled aftercare entrance (by the daycare fenced playground and A/C units) and sign your children out.

## **WEEKLY THEMES**

Summer day camp is a blast! We have amazing weekly themes featuring creative art projects/experiments, including a variety of active indoor/outdoor fun. Your camper will spend summer days filled with sports, music, discovery, water play and special days! There will be a weekly calendar emailed with the Google Form. You may use this to choose which days your camper will attend, but please be aware that activities planned for each day are subject to change without notice due to weather and other unforeseen circumstances.

## **WHAT TO BRING TO CAMP**

1. Lunch—You will need to provide a lunch (including a drink) for your child each day .
2. Water Bottle—daily labeled with camper's name. We have a bottle filling station so your camper may refill as needed throughout the day.
3. Appropriate clothing and shoes (see dress code)
4. Backpack or bag to keep all of their things together
5. Swimsuit, towel and sunscreen (preferably spray) *PLEASE LABEL ALL ITEMS WITH CAMPERS' NAMES*
6. Extra set of clothes (that can be dirty, painted-on, muddy, etc.) to leave at camp!

## **WHAT NOT TO BRING TO CAMP!**

- Electronic toys, including video games or listening devices (including iPods, etc.) except for before/after care
- Cell phone
- Toys
- Anything that will be sorely missed if it is lost, broken, or dirty

We may confiscate any of the above that are brought to camp and will return them to the child's parent or legal guardian at the end of the day. Please help us avoid this by checking with your child(ren) before they come to camp and making sure these things stay at home.

## **INCLEMENT WEATHER**

We will always have camp on the days scheduled. When there is light rain during the day, we will continue our regular activities (perhaps even a walk through the rain or puddle jumping). If the rain becomes heavy, or lightning and thunder accompany it, we will move indoors. Any planned water activities will be rescheduled.

## **LOST AND FOUND**

- We accumulate a lot of different things throughout the week campers leave behind (especially towels!). Please take home your child's belongings on Fridays to make room. We ask that you check the lost and found frequently for lost or misplaced items.
- One week after camp has ended, we will donate anything that hasn't been picked up to a local charity.
- Campers are responsible for what they bring to camp.
- We are not responsible for lost money, and do not expect the counselors to look after your child's money. If you send your child with money, please make sure they understand that they are responsible for that money.

## **ILLNESS**

If your child becomes sick during the day camp day, we will take appropriate steps to help him/her feel better. If it is serious or if it continues to persist, we will contact a parent or guardian to have the camper picked up. If your child is signed up to come to camp and is sick, please call or text to inform us that they won't be coming.

## **DISCIPLINE**

Discipline is not just correcting bad behavior, but also encouraging and teaching good behavior. We want to teach campers responsibility, honesty, trust, love, self-control, respect and other important character traits. We use the Bible as our discipline model. We want to treat each child fairly with love and respect. Disrespect, bullying, dishonesty, and disobedience are just some of the negative behaviors that would prompt us to correct a camper. The rules are given regularly, and reminders help the campers to know these rules. After a reminder, if the negative behavior continues, the child will be receiving an age-appropriate consequence. This may include time out or missing activities. All this is done out of love and with a desire to see each camper learn and grow from their experience. If the negative behavior continues to persist, a phone call or email home may be given, and then a possible meeting with the child and parents/guardian. The camp director reserves the right to ask any camper who makes no effort to follow the day camp rules, not to return.

## **DRESS CODE**

Campers should come dressed to play. Plain t-shirts and shorts (no short shorts) are best to play in. No spaghetti straps or tank tops for girls. No under garments are to be visible. They will also need proper foot attire. Please send appropriate clothing with your child, taking into consideration the weather forecast and the daily camp activities. For instance, if your child is scheduled for creek walking, they will need a change of clothes that can get muddy, proper undergarments, and a change of shoes (not flip-flops).

## **WATER DAYS**

- Two-piece swimsuits are permitted but midriffs **must** be covered or a t-shirt must be worn over it.
- Your child will also need a towel and sunscreen (spray sunscreen preferred).

## **MEDICAL POLICY**

An action plan will be initiated for some conditions such as allergies, asthma, etc., and the medications that you request will be given during day camp as needed. If your child has a severe allergy problem, we cannot guarantee that your child will not be exposed to whatever he/she is allergic to. We need to talk with you and understand your child's situation, and would like you to contact the day camp director before your child attends camp.

## **INSURANCE**

The day camp staff will do their best to see that your child has a safe and fun time; however, Camp Eagle does not carry individual camper insurance. You, as the parent or guardian, are responsible for the full cost of all medical treatment or transportation your child receives.

**This camp handbook is not exhaustive.  
For more detailed procedures and/or protocol, we will defer to the full  
handbook for Families of Faith Christian Academy  
(available on our website if needed).**